

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

October 19, 2020

The regular meeting of the Menard County ETSB was called to order by Ken Yocom at 7:00 p.m.

Members Present: Karen Boensel, Jason Huffman, Bob Lott, John Balster, Pat Rebbe, Dave King, Ken Yocom, and Daniel Schirding.

Absent: Mike Chandler, Ben Hollis, and Ron Cooley

Guests: Jerry Nunn, Steve Merrill, and Brian Hollenkamp

BOARD MINUTES

- A motion to accept the consent agenda of the October 19, 2020, ETSB regular meeting was made by Jason Huffman and seconded by Bob Lott. All aye. Motion carried unanimously.
- A motion to accept the minutes of September 21, 2020, ETSB regular meetings was made by Bob Lott and seconded by Jason Huffman. All aye. Motion carried unanimously.
- No Financial reports received.

911 COORDINATOR REPORT

- Bids was received from Smith Plumbing, Heating, and Cooling at the cost of \$3,306.00 for the mini-split for each Petersburg, Vineyard, and Oakford. A motion to accept this bid was made by Dave King and seconded by Jason Huffman. All aye. Motion carried unanimously.
- Discussion was had on a contract with Smith to bid on the care of all maintenance on these sites on either a quarterly or semi-annual basis. John will take care of notifying Smith.
- Grievance made by Rescue Squad on a non-page for an accident that had occurred was discussed. The officer on site made the call that only traffic control was needed.
- 2021 Budget is almost the same as last year. We may have a few projects but unsure of the costs at this time as dispatch is having network issues. Hanson will be sending a quote on what this may cost and Jason thinks it could be between \$5,000.00 to \$10,000.00. Jason also stated they were in need of new office furniture, carpet, and general maintenance. A motion to lower the project costs to balance the budget was made by Bob Lott and seconded by Pat Rebbe. All aye. Motion carried unanimously. John will make the adjustments.

PSAP UPDATE

- Jason discussed the network issue. Hanson will produce an estimated quote. We waved to go with Cushing and replaced the computer as a result we are operating on one map only.
- Jason called Wiley Office and the chairs have been ordered.
- Dispatch is still down one employee, still working overtime but we do have trainees with the hope to be full swing by the beginning of the holiday season.

- Dispatch had a problem with one of the radios but Ryan corrected it and is also working on the monitors for towers.
- Sheriff's Department is replacing all light bulbs at the jail with LED lights including the dispatch area.

OLD BUSINESS

- None

NEW BUSINESS

- None.

HEARING OF CITIZENS

- Jerry Nunn lives at 506 North Yates, Tallula, Illinois, Steve Merrill lives at 508 North Yates also in Tallula, Illinois. Since 1992 has a 3 owner driveway that GPS is having trouble with identification so ETSB needs to correct. Dave King stated it has been wrong since ETSB began and we must adhere to the National Standard requirements. ETSB does not object to whatever street name is chosen but we will be changing the address. Steve Merrill agreed and will decide on the street name and contact John to further correct.

SPECIAL COMMITTEES REPORT

- See 911 Coordinator Report on budget.

ADJOURN

- A motion to adjourn was made by Jason Huffman and seconded by Dave King. All aye. Motion carried unanimously.

The next regular meeting will be held on November 16, 2020, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member