

**Sunny Acres Nursing Home & Countryside Estates**  
**Advisory Board Meeting Minutes**  
**January 30, 2023**

**Meeting Facilitator:** Trish Carpenter

**Chairperson:** Emily Schirding/Tim Hurie

**Secretary:** Tim Hurie

**Attendees:** Tim Hurie, Josh Gronewold, John Whitehurst, Steve Territo, Angie Fletcher, Trish Carpenter, Rich Brauer, Troy Cummings, Bob Haerr, Tracy Suehring, Molly Bettis, Catherine McDowell, Benjamin Hart

1. Discussion

- a) Bob began his remarks by addressing the facilities transportation situation and needs. Bob then talked about possibilities such a bus or van and what size van might be needed and the cost of such a vehicle. Bob suggested a smaller van would cost in the \$60,000 range, a larger van with some type of lift around \$90,000 and a larger vehicle such as some type of bus with a lift or ramp in the neighborhood of \$120,000.  
Bob then turned his remarks to security systems. It was his recommendation that leasing is a better option than buying and that 16 cameras would fulfill the required needs. Young's Security was discussed as a trusted name in security systems. Trish indicated that \$10,500 had been set aside to install a system. Steve commented that more cameras are good and reduce possible trouble in a facility. Steve moved and Angie seconded that a lease camera system be used. The Board voted their approval. Angie led a discussion about painting rooms in the facility. It was agreed by the Board that freshening up rooms with new paint was a positive step in making Sunny brighter and more resident friendly. Bob concluded the discussion by saying that the pipe in room 12 had been fixed.
- b) Tracy talked about Countryside and revealed that 17 of the units were occupied and that 4 were vacant. Tracy also mentioned that she had created a Countryside presence on Facebook that was having an impact as far as interest from the community.
- c) Trish talked about the decertification process is complete for Sunny at 99 beds. She then led a discussion concerning merit pay. The figure of 4% was discussed and Ben indicated that was a number that is competitive in the marketplace. Additional incentives of 2.6% to 4.0% could be used as well. Steve moved for the 4% seconded by Josh and it passed.
- d) Trish talked about several ideas to keep employees enthused about their workplace.
- e) A discussion of current room rates was held with the result that rates were increased from \$227 to \$258 for a semi-private room on a motion by John and a second by Steve.
- f) A discussion of new dining room furniture was held with the result that the Board approved to purchase new furniture on a motion by John and a second by Angie.
- g) IDPA found several deficiencies at Sunny and those have been resolved.
- h) Dan revealed that \$1.3 million will be coming in over the next 6 months in quarterly increments. That will be spread over 5 quarters and this money is a refund of taxes already paid under the CARES Act.
- i) Catherine presented a financial review. Ben reminded that the majority of expenses is in labor. Trish held a job fair that had ten people come through and she hired three as a result of the fair. Angie moved to adjourn the meeting and was seconded by Josh. The motion passed and the meeting was adjourned.