

**Sunny Acres Nursing Home & Countryside Estates**  
**Advisory Board Meeting Minutes**  
**July 30, 2024**

**Meeting Facilitator:** Trish Carpenter, Administrator

**Chairperson:** Tim Hurie

**Secretary:** Angie Fletcher

**Attendees:** Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) and Administrator

- I. Call to Order
- II. Approval of July 30, 2024 Minutes
- III. Discussion
  - a. Bob Haerr
    - Storage Shed – close to completion; plans to build shelving
    - Bus – graphics have been completed
    - Sign has been removed from Sunny Acres – awaiting replacement
    - Septic tank - Bob reported that old septic has been filled with sand
  - b. Countryside Update - Tracy Suehring
    - 18 occupied rooms
    - 3 vacant (all efficiencies) ; with possible move in on August 1<sup>st</sup>
    - Open House planned for August 3<sup>rd</sup>
    - Discussed annual rate increases
    - Discussed looking into possible incentive options for new tenants
  - c. Bus Driver – Sam from maintenance took this position
  - d. Grounds Keeper – interviews are being conducted
- IV. Financial Review – Catherine McDowell
  - a. Operational Performance –
    - In comparison to May, June was better related to overall net income vs. expenses
  - b. Staffing Pattern Report –
    - 7 hires; 3 terminations
    - Open positions –
      - CNAs – 2 FT & 2 PT
      - Nurses – 3 PT
- V. Census Review – Trish Carpenter
  - a. Census (6/25/24-7/24/24) – 83 residents
  - b. 14 admissions
  - c. 16 discharges - 4 deaths; 7 rehab to home; 5 relocated
- VI. Next Meeting August 27th
- VII. Adjournment