

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Public Building Study Group (PBSG), an advisory board appointed by the Menard County Board of Commissioners, met on Wednesday, September 3, 2025, at the Menard County Highway Department, 15620 Chautauqua Road, Petersburg. PBSG Members Joe Hemberger, Dan Ortgessen, and Steve Ozella were in attendance. Commissioner Ed Whitcomb, Sheriff Mark Oller, and Menard County Coordinator Dara Worthington were also in attendance. Commissioner Bob Lott was absent.

PBSG Chair Ozella called the meeting to order at 9:00 AM.

PBSG Member Ortgessen made a motion to approve minutes from August 6, 2025, while PBSG Member Hemberger seconded the motion. Motion carried.

There were no citizens for public comment.

Updates on the projects within the Menard County reviewed with the members as follows:

Courthouse -

The new windows for the courthouse should be delivered and ready for installation the first week of October. The finial for the dome should also be delivered soon. Joe Petty is to confirm that Johnco will be doing the install. Both Joe Hemberger and Steve Ozella expressed interest in making certain the integrity of the dome was not compromised and the finial was secure. The proposed painting project for the east and west exits was discussed. It was noted that Charlie Hubbard had been contacted for the painting, Randy Kinney for the wood repair, and Pete Olesen as a paint color consultant. Sheriff Oller gave an overview of work to be done to the boiler/chiller system for the building. The PBSG recommended that the county enter into a service agreement with Henson Robinson that sends them to the county twice a year with each switchover with the seasons. At each visit they can perform any needed routine maintenance and repairs.

DCEO Grant –

Contact has been made with the grants manager regarding the revision. A reply is needed before moving forward.

Animal Control –

Property Maintenance Specialist Randy Kinney poured a concrete ramp for entrance into the facility in order to accommodate a new volunteer who is in a wheelchair. PBSG Member Ortgessen assisted with an issue with the septic tank. The tank was pumped with hope that the laterals are in good shape.

Annex –

PBSG Member Ortgessen reported that he had met with the electricians earlier who were starting work that same day. He noted that the electricians had some questions regarding the plans and that those questions had been sent along to Architect Joe Petty. Ortgessen provided an overview of how the HVAC was being handled in the server room.

Sunny Acres Nursing Home –

Coordinator Worthington reported that Bob Haerr was drafting a bid advertisement for new windows for Sunny Acres Nursing Home. Upon further discussion, Worthington will contact Mr. Haerr to make certain that parameters and responsibilities were clearly communicated within the bid document. PBSG Member Ozella requested that the committee have an opportunity to do a walk through of the facility to look at the current windows. The committee would also like to review the specifications for the proposed windows and see samples of those windows prior to making a recommendation to the county board.

Sheriff Oller reported that the house his department had been left through an estate was scheduled for demolition the following date. Oller provided a brief outline of the proposed plans for the site. PBSG Member Ozella indicated that the City of Petersburg Zoning Board has oversight on the types of construction within the City of Petersburg so a nice shed could be considered for approval by their zoning.

Having no further discussion, PBSG Member Joe Hemberger made a motion to adjourn the meeting and PBSG Member Dan Ortgessen seconded the motion. The meeting was adjourned at 10:05 AM.