

Sunny Acres Nursing Home & Countryside Estates
Meeting Agenda
August 24, 2026
12:00 PM

Location: CSE

Type of Meeting: Advisory Board Meeting

Chairperson: Tim Hurie

Secretary: Angela Fletcher

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) Administrator.

- I. Call to Order
- II. Approval of Minutes of Meeting July 27, 2026
- III. Tracy – CSE Updates
 - a. Update on tenant concern
- IV. Administrator Report
 - a. Census Review – Admissions/Discharges tracking referrals with admission coordinator
- V. Old Business Review
 - a. Staffing Update: Van driver hired – Brian Ogden; Unit Manager hired Michelle Reynolds
 - b. Call light reporting system set up and being run
- VI. New Business/Discussion
 - a. New position proposal to improve quality of care, recruit and retain nursing staff and orientation.
 - b. Beds from Vonderlieth picked up, some put into use and some stored for future use.
 - c. Upcoming events: Harvest Fest
- VII. Family Council Concerns:
 - a. Fruit availability – working with Janelle at central office
 - b. Staffing
 - c. Room cleaning schedule
- VIII. Resident Council Concerns:
 - a. Food temperature on hall trays
 - b. Beds being made
- IX. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Catherine
 - b. IDPH fines last 10-15 yrs
- X. Miscellaneous
 - a. HVAC Roof Top Unit was installed on Main
 - b. Resident room Renovation \$490,682.39
 - c. 10 Beds we purchased from Vonderlieth have been picked up
 - d. Areas where the planter beds were removed are being Painted, leveled out, weed barrier installed and mulched. We will work with Molly to go over planting.
 - e. Common Area Corridor project bid meeting had 2 GC's attend.
 - f. Common Area Flooring project bid meeting had 5 companies attend.
- XI. **Next Meeting Date: 9/21/26, 12:00 pm at Sunny Acres**
- XII. Adjournment